



Facility

Name: *Teddy Bear Pre-School and Daycare* **License Number:** *10410*
Address: *5820 2nd Street NW, Albuquerque, NM 87107*
Phone: *5053456164* **Fax:** *N/A* **E-mail:** *N/A*

License Information

Type: *5 Star FOCUS Child Care Center* **Status:** *Licensed* **Issue Date:** *02/01/2018* **Expiration Date:** *01/31/2019*

Capacity

Over Age 2: *70* **Under Age 2:** *17* **Night Care:** *0* **Playground:** *57*
Square Footage: *N/A*

Census

Over 2: *29* **Under 2:** *9*

Classrooms

Number of Classrooms: *4*

Days and Hours of Operation

| | | | | |
|---|--|--|---|---|
| Monday <i>6:30 AM - 6:30 PM</i> | Tuesday <i>6:30 AM - 6:30 PM</i> | Wednesday <i>6:30 AM - 6:30 PM</i> | Thursday <i>6:30 AM - 6:30 PM</i> | Friday <i>6:30 AM - 6:30 PM</i> |
| Saturday <i>Closed</i> | Sunday <i>Closed</i> | | | |

Inspection

Date: *12/04/2018* **Time In:** *10:00 AM* **Time Out:** *1:30 PM* **Purpose:** *Annual*

Licensure

| | |
|--|------------|
| 8.16.2.11 A Types of Licenses | N/A |
| 8.16.2.11 B Renewal of License | N/A |
| 8.16.2.11 D Non-transferable Restrictions of License | N/A |
| 8.16.2.12 A, K, M Licensing Actions and Administrative Appeals | N/A |
| 8.16.2.17 E, F Surveys for Child Care Facilities | N/A |
| 8.16.2.18 D Complaints | N/A |
| 8.16.2.21 A Licensing Requirements | Compliance |
| 8.16.2.21 B Capacity of Centers | Compliance |

Licensure (continued)

8.16.2.21 C Incident Reporting Requirements

N/A

Administrative Requirements

8.16.2.22 A Administrative Records

Compliance

8.16.2.22 B Mission, Philosophy and Curriculum Statement

Not Inspected

8.16.2.22 C Policy and Procedures

Not Inspected

8.16.2.22 D Family Handbook

Not Inspected

8.16.2.22 E Children's Records

Non-compliance

Of the 20 children's records reviewed, 5 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption.

Corrective Action Plan

Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file.

Regulation: 8.16.2.22.E.1.e.

Date to be Completed: 01/19/2019

Of the 20

children's records reviewed, 4 is/are missing the name and telephone number of two people in the local area to contact in an emergency when a parent or guardian cannot be reached. See Children's Records 8.16.2.22 form for the child(ren) with missing information.

Corrective Action Plan

Parents will be advised to review and add missing information. The center will review all children's records to ensure up-to-date emergency contact information is on file.

Regulation: 8.16.2.22.E.2.b.

Date to be Completed: 01/19/2019

Of the 20 children's records reviewed, 1 is/are missing information on allergies or medical conditions. See Children's Records 8.16.2.22 form for the child(ren) with missing information.

Corrective Action Plan

Parents will be advised to review and add missing information. The center will review all records to ensure information regarding allergies and medical conditions is on file.

Regulation: 8.16.2.22.E.2.a.

Date to be Completed: 01/19/2019

Administrative Requirements (continued)

8.16.2.22 F Personnel Records

Non-compliance

From the review of staff records, it was determined that 12 out of 13 staff records does/do not include a professional development plan based on seven areas of competency. See Staff Records 8.16.2.22 form for staff who need a current plan.

Corrective Action Plan

The center will have staff complete a professional development plan and sign the plan . The plan will be maintained on file.

Regulation: 8.16.2.22.F.1.n.

Date to be Completed: 01/19/2019

8.16.2.22 G Personnel Handbook

Not Inspected

Personnel & Staffing

8.16.2.23 A Personnel and Staffing Requirements

Compliance

8.16.2.23 B Staff Qualifications and Training

Compliance

8.16.2.23 C Staff/Child Ratios and Group Sizes

Compliance

Services & Care of Children

8.16.2.24 A Guidance

Compliance

8.16.2.24 B Naps or Rest Period

Compliance

8.16.2.24 C Additional Requirements for Infants and Toddlers

Compliance

8.16.2.24 D Diapering and Toileting

Compliance

8.16.2.24 E Additional Requirements for Children with Special Needs

Compliance

8.16.2.24 F Additional Requirements for Night Care

N/A

8.16.2.24 G Physical Environment

Compliance

8.16.2.24 H Social-Emotional Responsive Environment

Compliance

8.16.2.24 I Equipment and Program

Compliance

8.16.2.24 J Outdoor Play Areas

Non-compliance

The fall zone underneath the fall zones is not adequate as evidenced by there is not sufficient energy absorbing material under fall zones.

Corrective Action Plan

An approved resilient surface will be provided beneath the climbing structures, swings, and slides.

(continued)

Regulation: 8.16.2.24.J.3.

Date to be Completed: 01/19/2019

8.16.2.24 K Swimming, Wading and Water

N/A

8.16.2.24 L Field Trips

N/A

Food Service

8.16.2.25 B Meals and Snacks

Compliance

8.16.2.25 C Menus

Compliance

8.16.2.25 D Kitchens

Compliance

8.16.2.25 E Meal Times

Compliance

Health & Safety Requirements

8.16.2.26 A Hygiene

Compliance

8.16.2.26 B First Aid Requirements

Compliance

8.16.2.26 C Medication

N/A

8.16.2.27 A-D Illness Requirements for Centers

N/A

8.16.2.28 A-H Transportation Requirements for Centers

Compliance

Buildings, Grounds & Safety

8.16.2.29 A Housekeeping

Non-compliance*The Premises are not in good repair as evidenced by netting on metal ball game is in disrepair.**Corrective Action Plan**Repairs will be completed and a system for routine inspection of the center and premises will be established.*

Regulation: 8.16.2.29.A.1.

Date to be Completed: 01/19/2019

*The Premises are not in good repair as evidenced by plastic covers are worn on red swing.**Corrective Action Plan**Repairs will be completed and a system for routine inspection of the center and premises will be established.*

Regulation: 8.16.2.29.A.1.

Date to be Completed: 01/19/2019

8.16.2.29 A Housekeeping (continued)

Non-compliance

The Fixtures are not in good repair as evidenced by sink in 3-4 room is detached from wall, seal no longer provided.

Corrective Action Plan

Repairs will be completed and a system for routine inspection of the center and premises will be established.

Regulation: 8.16.2.29.A.1.

Date to be Completed: 01/19/2019

The Premises are not in good repair as evidenced by tile around drinking fountain is removed.

Corrective Action Plan

Repairs will be completed and a system for routine inspection of the center and premises will be established.

Regulation: 8.16.2.29.A.1.

Date to be Completed: 01/19/2019

8.16.2.29 B Pest Control

Compliance

8.16.2.29 C Mechanical Systems

Compliance

8.16.2.29 D Water and Waste

Compliance

8.16.2.29 E Lighting, Lighting Fixtures and Electrical

Compliance

8.16.2.29 F Exits and Windows

Compliance

8.16.2.29 G Toilet and Bathing Facilities

Compliance

8.16.2.29 H Safety Compliance

Non-compliance

The center failed to conduct a fire drill for the month(s) of February, October, November 2018.

Regulation: 8.16.2.29.H.2.

Date to be Completed: 01/19/2019

8.16.2.29 H3(f)(i)(k) Safety Compliance

Compliance

8.16.2.29 J Pets

N/A

Additional Comments

None

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Helen Waldorf*



Facility Representative: *Rosemary Padilla Tracy Chavez*